



COUNTY OF LOS ANGELES

SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS

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FOUNDER
Mrs. Sybil Brand

CHAIRPERSON
Mrs. Eleanor R. Montaña

VICE CHAIRPERSON
Mrs. Helen H. Stathatos

Mr. Frank S. Bacio
Mr. Vito Cannella
Ms. Rita Hall
Mr. John A. Hammargren
Mr. Carl E. Moore

MINUTES OF THE **SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS** **REGULAR WEEKLY MEETING** **MAY 7, 2008**

CALL TO ORDER

Chair Montaña called the meeting to order at 10:02 a.m.

OPENING CEREMONIES

Chair Montaña led the Pledge of Allegiance followed by a moment of silence.

ATTENDANCE

Present

Chair Eleanor R. Montaña
Vice Chair Helen H. Stathatos
Frank Bacio
Vito Cannella
Carl E. Moore

Excused Absences

Rita Hall
John A. Hammargren

Staff

Janice Davis, Commission Services Staff
Andrew Sevrin, Commission Services Staff
Garen Khachian, Commission Services Staff

APPROVAL OF APRIL 30, 2008 MEETING MINUTES

On motion of Commissioner Cannella, seconded by Commissioner Bacio, and unanimously carried, the minutes of April 30, 2008 were approved with the following changes:

- On Page 2, under "Commander John Franklin", paragraph 4, change "The renovated Sybil Brand Institute has a separate road" to "*will have a separate road*"...

- On Page 3, under “Group Home Closures”, last paragraph under Mr. Chan, add, *“Commissioner Cannella stated that the Sybil Brand Commission should have been notified that the Departments had a new process for renewal of contracts for Group Homes and FFAs”...*
- On Page 3, under Mr. Paul McIver, change “Mr. McIver stated that the DMH should have been notified of the conferences regarding the bidding process” to *“Mr. McIver stated he was upset that the DMH was not notified of the conferences regarding the closing of the Group Homes or the FFAs”...*

CHAIR’S REPORT

Chair Montañó stated that there will be many lawsuits from the Group Homes as a result of the closures.

TREASURER’S REPORT

Commissioner Bacio reported the current balance of the Commission’s Charitable Fund is \$1,748.23.

STAFF REPORT

Ms. Janice Davis, Commission Services, gave the following reports:

- RSVP’s for the 6th Annual Leadership Conference on May 21, 2008, at the Dorothy Chandler Pavilion were arranged for the Commission. The conference is being organized by the Quality & Productivity Commission.
- The Department of Probation has invited the Commission to attend the 16th Annual “Success Is Our Future” Awards Banquet. It will be held on May 29, 2008 at the Pasadena Hilton Hotel.
- A letter from the Commission was sent to Ms. Marcia Goodman, Foreperson, Civil Grand Jury, thanking her for speaking at the April 23, 2008 Sybil Brand Commission meeting.
- A letter from the Commission was sent to Mr. Tom Tindall, Interim Director, Internal Services Department, requesting he send a representative from his Department to the Sybil Brand Business Meetings.

DISCUSSION OF SCHOLARSHIP PROGRAMS

Ms. Janice Davis distributed an e-mail and transcripts from Raul Cardoza and Martin Flores, Los Angeles Trade Technical College, regarding last year’s Scholarship Award recipients.

After discussion of this year's possible scholarship recipients, the Commission asked to have the candidates write about their goals, and why they should receive the scholarship.

Commissioner Bacio will be receiving a transcript from a prospective student this week and will present it to the Commission at the next meeting.

CORRESPONDENCE

There was none.

FACILITY/GROUP HOME INSPECTION REPORTS FROM APRIL 23, 2008 TO MAY 6, 2008

Dream Home Care, Inc. – 15, #4 – Commissioners Hammargren and Montaña

The facility was visited on April 24, 2008, and found to be in satisfactory condition.

Areas of Concern: Two vents need to be re-screened; mattress needs to be replaced.

Fred Jefferson Memorial Home – 22, #3 – Commissioners Bacio and Moore

The facility was visited on April 24, 2008, and found to be in satisfactory condition.

Areas of Concern: One bedroom was very messy; room heater needs replacement.

St. Anne's Maternity Home – 55, #3 – Chair Montaña

The facility was visited on April 28, 2008, and found to be in excellent condition.

Counseling & Research Associates (Hokama House) – 11, #3 – Commissioners Bacio, Hall and Moore

The facility was visited on May 1, 2008, and the facility is closed.

Dream Home Care, Inc. – 15, #3 – Commissioners Hammargren and Montaña

The facility was visited on May 5, 2008, and found to be in satisfactory condition.

Area of Concern: Dryer exhaust was clogged and needs to be cleaned.

New Outlook Boys Home - 40, #2 – Chair Montaña

The facility was visited on May 6, 2008, and found to be in satisfactory condition.

Area of Concern: Two Needs & Services Plans need to be updated.

United Care, Inc. – 61, #5 – Commissioners Bacio and Moore

The facility was visited on May 6, 2008, and no one was home.

Commissioner Moore reviewed the following Audit Reports with the Commission:

Youth Beacon – 63, #3, Audit Report dated March 24, 2008, and Sonya Love Guidance Center – 54, #4, Audit Report dated April 1, 2008 revealed all areas of concerns have been corrected.

NEW BUSINESS/ANNOUNCEMENTS

There were none.

MATTERS NOT ON THE AGENDA (To be presented and placed on a future agenda)

There were none.

PUBLIC COMMENT

There were none.

ADJOURNMENT

There being no further business, Chair Montaña adjourned the meeting at 10:55 a.m.

Respectfully submitted,

Janice A. Davis
Commission Services Division